



WELSH FOR THE WORKPLACE

CYMRAEG I'R GWEITHLE

Common Questions - Cwestiynau Cyffredin

What's your name?	➔	Beth ydy'ch enw chi?
My name is...[Name]	➔	[Name] ... ydw i
Where are you from?	➔	O ble ydych chi'n dod?
Do you speak Welsh?	➔	Ydych chi'n siarad Cymraeg?
Do you speak English?	➔	Ydych chi'n siarad Saesneg?

Clarifying Information - Egluro Gwybodaeth

I don't understand	➔	Dw i ddim yn deall
Please write it down	➔	Wnewch chi ysgrifennu hwnna, os gwelwch yn dda?
Sorry	➔	Sori
Please say that again?	➔	Dywedwch hynny unwaith eto, os gwelwch yn dda?
Thank you / Thank you very much	➔	Diolch / Diolch yn fawr

Useful Phrases - Ymadroddion Defnyddiol

How are you?	➔	Sut ydych chi?
I'm fine, thanks. And you?	➔	Da iawn, diolch. A chithau?
Pleased to meet you	➔	Mae'n dda gen i gwrdd â chi
I'm from ...	➔	Dw i'n dod o ...



WELSH FOR THE WORKPLACE

CYMRAEG I'R GWEITHLE

Useful Questions - Cwestiynau Defnyddiol

Excuse me?	➔	Esgusodwch fi?
Where's the reception?	➔	Ble mae'r dderbynfa?
Where's the meeting?	➔	Ble mae'r cyfarfod?
Where's the toilet?	➔	Ble mae'r tŷ bach?

Useful Phrases at Reception -

Ymadroddion Defnyddiol yn y Dderbynfa

Take a seat please	➔	Cymerwch sedd os gwelwch yn dda
One minute	➔	Un funud
Sorry to keep you waiting	➔	Mae'n ddrwg gen i am eich cadw chi
Do you have an appointment?	➔	Oes apwyntiad 'da chi?
Who would you like to see?	➔	Pwy hoffech chi ei weld?
Would you like a drink?	➔	Hoffech chi gael diod?
Tea? Coffee?	➔	Te? Coffi?

Holidays - Gwyliau

Merry Christmas	➔	Nadolig Llawen
Happy New Year	➔	Blwyddyn Newydd Dda
Happy Easter	➔	Pasg Hapus
Happy Birthday	➔	Penblwydd Hapus